

▶ Employment Application

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City _____ State _____ Zip code _____

Phone: (____) _____ E-mail Address: _____

Date Available to Start: _____ Position Applied For: _____

Desired Salary: \$ _____ hr

Availability (What hours can you work):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
(Time) From							
(Time) To							

Please Check:

Are you at least 18 years of age? **Yes** **No** If no, you may be required to provide a work permit upon hire.

Are you a citizen of the United States? **Yes** **No** If no, are you authorized to work in the Unites States? **Yes** **No**

Have you ever worked for this company? **Yes** **No** If yes, when? _____

Have you ever been convicted of a felony? **Yes** **No** If yes, please explain: _____

 (Answering yes to this question will not serve as an automatic bar to employment)

EDUCATION

High School: _____ Address: _____

Did you graduate? **Yes** **No** GED: _____

E D U C A T I O N (continued)

College: _____ Address: _____

Did you graduate? [] **Yes** [] **No** Degree: _____

Other Education: _____ Address: _____

Did you graduate? [] **Yes** [] **No** Degree: _____

R E F E R E N C E S

Please list two professional or school references—No family or friends.

Full Name: _____ Relationship: _____

Company: _____ Phone: (_____) _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: (_____) _____

Address: _____

P R E V I O U S E M P L O Y M E N T

Company: _____ Phone: (_____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? [] **Yes** [] **No**

Company: _____ Phone: (_____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? [] **Yes** [] **No**

P R E V I O U S E M P L O Y M E N T (continued)

Company: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? [] **Yes** [] **No**

E M P L O Y M E N T T E S T (No Calculator Please)

1. Which number should come next? 145, 122, 101, 82, 65, _____

2. A boy is 5 years old and his sister is three times as old as he is.

When the boy is 10, how old will his sister be? _____

3. Please answer the following:

		168
		58
88	7.3256	542
<u>- 32</u>	<u>-5.8423</u>	<u>+913</u>

4. What are the 3 best qualities that you possess which would greatly contribute to Yogurt Mountain?

5. A customer said he was short in change by receiving 45¢ instead of 54¢. What would you do?

6. As far as Yogurt Mountain is concerned, prioritize the following from most important to least important and reasoning why: (Great Product, Quick, Friendly and Appreciative Service, Clean and Sanitary Appearance)

7. If you are asked to extend your shift for 2 hours due to another employee calling in sick, while at the same time you have plans with friends for a movie, what would you do?

RELEASE & AUTHORIZATION TO CHECK REFERENCES

By signing below, you hereby authorize without reservation, any party or agency contacted to furnish information needed by Yogurt Mountain for your employment.

Signature: _____ Date: _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my dismissal from Yogurt Mountain.

Signature: _____ Date: _____

Yogurt Mountain is an Equal Opportunity Employer. Various Federal, State and Local laws prohibit discrimination on account of race, color, religion, sex, age, national origin, disability, or veteran status. It is Yogurt Mountain's policy to comply fully with these laws, as applicable, and information requested on this application will not be used for any purpose prohibited by law.

